

BARNSLEY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
October 4th 2018

Report of the
Penistone Area Council Manager

Penistone Area Council Procurement and Financial update report

1.0 Purpose of Report

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 **That members receive the update on the procurement activity.**

2.2 **That members note the update on the current Age UK Supporting Isolated and Vulnerable Older People Contract, and progress made towards developing the agreed Isolated and Vulnerable Older People fund at a cost of £70,000.**

2.3 **That members note the update on the Penistone Working Together Fund 2018/19**

2.4 **That Members note the update on the Twiggs Clean and Tidy contract from within this report**

2.5 **That Members note the financial update on the budget for 2018/19**

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17 for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council.

- 3.3 Following consideration of a six month performance report and presentation at the Penistone Area Council meeting on the 3rd August 17, Members agreed a one year extension to run from 1st January 2018 to 31st December 2018 at a cost of £70,000 for 12 months. This is funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget.
- 3.4 Age UK presented details of their performance outcomes to date and advised of future service sustainability options, at a Member briefing on 17th May 2018. From this, Members concluded that whilst outcomes from the existing contract were being addressed satisfactorily, there is a need for further work beyond the lifespan of the contract to ensure a more sustained approach can be made to addressing the needs of isolated and vulnerable older people in the Penistone East and West area.
- 3.5 At the Penstone Area Council meeting on 7th June 2018, following an options appraisal to allow Area Council to consider it's approach, it was agreed that specific programmes of work (as identified in the options) should be supported and funded through PAC grant funding.
- 3.6 At the Penistone Area Council meeting 19th July 2018 , it was agree that £70k is made available from 2018/9 Penistone Area Council fund allocation to set up an 'Isolated and Vulnerable Older People Fund' with devolved responsibility for the formal approval of the grants to the Executive Director for Communities, following recommendations from the grant fund Panel Members.
- 3.7 The Penistone Area Council Manager is currently developing the grant process for the Supporting Isolated and Vulnerable Older people fund which will be publicly advertised to invite applications by the end of October 2018. Members will be provided with a briefing prior to public advertisement of the grant.
- 3.8 The current service to support Isolated and Vulnerable older people delivered by Age UK continues to report satisfactory outcomes. A full performance report for Quarter 3 of the contract will be presented to Area Council at it's meeting on 6th December 2018.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 16 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of **£202,038**

4.3 To date the following applications have been approved:

- Penistone roundtable: £11,660
- Penistone Scout Group: £8,050
- Trans Pennine Trail conservation volunteers: £6,630
- Penistone FM, young people in radio: £15,627
- Penistone Bumping spaces: £19,836
- Sporting Penistone: £16,230
- Penistone Youth Activities: £8730
- DIAL Barnsley : £4275
- Penistone Wi-Fi Project: £5,545 (£2365 Installation, £1800 Wifi costs, £1380 LED lighting)
- Bumping Spaces: £19,836
- South Pennine Community Transport, CIC: £5,000
- Penistone FM, Community radio and training project: £19,840
- Cycle Penistone, CIC: £ 5,990
- South Pennine Community Transport , CIC extension to Pilot: £6,538
- DIAL Barnsley: £4,395
- South Pennine Community Transport , CIC Community bus : £20,000
- Penistone FM Young Voices project: £7644
- Transpennine Trail Conservation volunteers Station project: £2604

4.4 Total applications to date = **£188,430**

4.5 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining underspend to top up the Penistone East and West Ward Alliance budget.

4.6 At the Area Council meeting on the 8th February 2018 it was agreed that the remaining underspend of £33,856 of the Working Together Fund is carried forward to 2018/19 and that funds be promoted widely to attract applications.

4.7 At the Area Council meeting on 5th April, 2018 Members considered an option to use an allocation of remaining Working Together Funds to support the continuation of running the Community Transport bus pilot operated by South Pennine Bus Company for a further 12 months at a cost of £20,000. It was agreed that an application would be welcomed for consideration by the Working Together Panel which would be considered at it's meeting on May 30th 2018. In light of this, Working Together Funds have not been widely publicised.

4.8 Following the recommendation of the Area Council at it's meeting on 19th July 2018 to accept appropriate informal requests for funding from PWTF, the panel gave consideration and approval in September to fund Penistone FM Young Voices Project at a cost of £7644 and to fund the Transpennine Trail Penistone Station project at a cost of £2604. The Panel also took the decision to request a repayment of underspend from the Roundtable project (currently in negotiation) so the total remaining, subject to this repayment, currently stands at **£3,608**.

4.9 At the Area Council meeting on 19th July, it was suggested that any decision to make further additions to Working Together funds from Area Council budget reserves be considered at a later date following a review of Area Council priorities later in the year.

5.0 **New Clean, Green and Tidy Service**

- 5.1 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC (the previous provider) would not be tendering for the service.
- 5.2 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider and started their contract on the 1st November 2017.
- 5.3 At the Area Council meeting of December 7th 2017, Twiggs Ground Maintenance Ltd presented an outline of the service they would be delivering to meet the contract requirements. Subsequent performance reports have been received by Area Council at meetings on February 8th and April 5th 2018 showing satisfactory progress against contract outcomes.
- 5.4 A presentation was given by Twiggs Ground Maintenance to Penistone Area Council at it's meeting on June 7th 2018, giving a full review of work undertaken against contract so far. This was well received by members.
- 5.5 At the Area Council meeting of July 19th 2018, Members agree to extend the current contract which is due to finish on 1st November 2018, for a further 12 months at a cost of £98,007. It was agreed that funding to support this would be allocated on the basis of 5 months at a cost of £40,836.25 from the 2018/19 Area Council budget, with the remaining amount of £57,170.75 to be earmarked for the 2019/20 Area Council budget.
- 5.6 The current Twiggs Clean, Green and Tidy contract continues to perform satisfactorily against agree targets. A full report for quarter 3 of this contract will be available for presentation to Area Council at its meeting on December 6th 2018.

6.0 **Ward Alliance funding**

- 6.1 At the Area Council meeting on the 5th October 2017 it was recommended to transfer £10,000 from the remaining Working Together Fund underspend to top up the Penistone East and West Ward Alliance budget, providing a total budget for the Ward Alliance of £40,000 in 2017/18. This was fully allocated up to the end of March 2018.
- 6.2 A Ward Alliance fund allocation of £20,000 was made available outside of Area Council Funds for the financial year 2018/2019.
- 6.3 At it's meeting on 19th July 2018, the Area Council noted the increased demand on Ward Alliance fund allocation and the likelihood of being unable to meet the future potential need for support from the fund for the remainder of 2018/19 financial year. A decision was therefore taken to devolve £20,000 from the 2018/19 Area Council budget, to the Ward Alliance fund. Members are advised that this is the maximum allocation that can be made to Ward Alliance funds for this financial year.

7.0 Finance Update

- 7.1 At the end of the financial year 2017/18, Penistone Area Council had allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget of £5,157(including £3,362 uncommitted but identified for spend) has been carried forward to the 2018/2019 budget allocation.
- 7.2 The 2018/19 budget shows an allocation of £52,000 for the Age UK Barnsley contract (up to January 2019). A further allocation of £70,000 has been earmarked from within the 2018/19 budget for the provision of the Isolated and Vulnerable Older people grant funds referred to in 3.6 to allow projects to start from January 2019 when the Age UK contract finishes.
- 7.3 To enable extension of the Clean, Green and Tidy contract, referred to in 5.5 , £98,007 would be required overall from Area Council budget. £40,836 for this will be allocated from within the current budget , with the additional £57,170.75 earmarked from Penistone Area Council budget allocation 2019/20.
- 7.4 To support delivery costs of the Community Magazine, £3362 was approved as carry forward from the 2017-2018 budget. Delivery costs have now increased slightly so that £3873 has now been allocated from this year's budget.
- 7.5 Following approval to allocate £20,000 additional funds to the Penistone Ward Alliance, as referred to in 6.3 this has now been allocated, leaving a current working balance of **£18,447.75**
- 7.6 2018/19 Budget allocations approved to date

	Current approved expenditure from 2018/19 allocation	Indicative expenditure 2019/2020 budget
Age UK contract	£52,000	
Clean Green and Tidy Extention	£40,836	£57,171
Working together fund		
Allocation to WA funds	£20,000	
Magazine distribution costs	£3873	
Supporting Older people Fund	£70,000	
Total spend approved	£186,709	
Total remaining from base budget of £205,157*	£18,448	

*Ref to 7.7

7.7 Penistone Area Council full budget summary to date

PENISTONE AREA COUNCIL - COMMISSIONING BUDGET FINANCIAL ANALYSIS - 2014/15 TO 2018/19										
Contract Name	Delivery Body	Start Date	Length of Contract	Total Cost of Contract	Commissioning Budget 2014/15	Commissioning Budget 2015/16	Commissioning Budget 2016/17	Commissioning Budget 2017/18	Commissioning Budget 2018/19	
Base Expenditure					200,000	200,000	200,000	200,000	200,000	200,000
Countryside Skills Training	Growfore	01-Oct-14	1 yr	£ 100,000.00	100,000	300,000	309,845	200,000	205,157	
Countryside Skills Training Extension	Growfore	08-Sep-15	6 months	£ 54,600.00		54,600				
Clean & Green	BMBC	01-Nov-15	18 months	£ 160,000.00		35,555	124,445			
Clean & Green extension								15,974		
Working Together Fund	Various			£ 202,038.00		60,000	92,038	50,000		
Allocation to Ward Alliances/DWB 15-16	N/A	Aug-15		£ 40,000.00		40,000				
Allocation to Ward Alliances 16-17	N/A	Apr-16		£ 20,000.00			20,000			
Reducing Isolation in older people	Age UK	TBC		£ 138,346.00			70,000	17,500	52,000	
Supporting Older People Fund	Various			£ 70,000.00					70,000	
Community Magazine distribution costs	Various			£ 6,724.00			3,362	3,362	3,873	
Allocation to Ward Alliances 17-18	N/A			£ 10,000.00				10,000		
Allocation to Ward Alliances 18-19				£ 20,000.00					20,000	
Clean & Green 2017/18	Twiggs	TBA		£ 98,007.00				98,007		
Clean & Green 2017/18 - extension	Twiggs	Oct-18	6 Months	40,836						40,836
Expenditure Incurred in Year					100,000	190,155	309,845	194,843	186,709	
In Year Balance					100,000	9,845	-109,845	5,157	13,291	
Allocation remaining from C/F						109,845	0	5,157	18,448	
Earmarkings (to include C/F & unspent allocation)										
Actual spend for year										
Balance Including Any Base Expenditure Not utilised in Previous Financial Year										

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